



## **COWTOWN VETTES**

### **BY-LAWS AND STANDING RULES, POLICIES & PROCEDURES**

**January 1, 2007**

# COWTOWN VETTES

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**COWTOWN VETTES  
BY-LAWS**

**ARTICLE I**

**1.0 NAME**

The name of this Club shall be COWTOWN VETTES, (the Club) located in Fort Worth, Texas. The Club shall be recognized as a 100% club with the National Council of Corvette Clubs (NCCC) and subject to its By-laws.

**2.0 PURPOSE**

The general purpose of the Club is to encourage planned trips, events, and social activities for the members of the Corvette Club; to act as a source of technical information; to establish rules and regulations covering all activities of the Corvette Club; to provide and regulate events and exhibitions of Corvettes by their owners; to encourage careful and skillful driving on public highways; and to own real and personal property as individuals to the foregoing purposes.

**3.0 STRUCTURE**

The Club shall be non-share-holding, non-commercial, non-profit, non-partisan, and non-bargaining. The Club is not formed for pecuniary gain or profit and does not contemplate pecuniary gain or profit to members or officers thereof; and no part of the net earnings of the Club shall inure to the benefit of any member or officer thereof, or any private individual.

**4.0 EMBLEM**

The Club emblem shall be of any satisfactory design, which may be changed from time to time, but shall always contain the inscription COWTOWN VETTES in one form or another. The current emblem shall be red, black, white, and gold. Current emblem illustration:



**5.0 COLORS**

The official Club colors will be red, black, white, and gold.

## **ARTICLE II**

### **1.0 MEMBER**

Membership in the Club is restricted to owners or principal operators of Corvettes. In case there is doubt of the validity of a vehicle being a legal Corvette, the majority of the membership of the Club in attendance at the meeting must determine if the applicant is eligible for regular membership.

### **2.0 MEMBERSHIP**

#### **2.1 Charter Member:**

Anyone who has paid dues on or before April 6, 1974, and each successive year thereafter, will be known as a Charter Member.

#### **2.2 Primary Member:**

To become a primary member, one must be 18 years of age, attend three (3) meetings, or attend two (2) meetings and either one (1) monthly Club social or one (1) NCCC sanctioned event, and be voted in by a majority of the members present at the meeting in which the prospective member is presented for membership. All criteria must be met within a period of six (6) months. Upon acceptance by the membership, one must pay dues to the NCCC Governor.

#### **2.3 Spouse/Companion Member:**

The spouse/companion of any primary member may become a spouse/companion member upon payment of membership dues. Such member shall be entitled to all privileges of primary membership.

#### **2.4 Dependent Member:**

To become a Dependent Member, one must be a child of any Primary or Spouse/Companion member who is between the ages of 16 to 21 years of age, or between the ages of 16 and 25 and also a Full Time Student whose principal place of residence (not school residence) is the same as the Primary or Spouse/Companion. Upon the payment of membership dues, the Dependent Member shall be entitled to all rights and privileges of a Spouse/Companion Member, except the right to hold an Elected Officer position.

#### **2.5 Member in Good Standing:**

To maintain membership in good standing, a member must be current with the payment of dues, continue to meet the requirements of Sec. 1.0 of this article and not be on probation. When any member ceases to own a Corvette, that member shall retain the right to maintain full membership until the end of the current fiscal year subject to all other provisions of these By-Laws. If still a non-owner at the end of this time period, the individual's membership shall cease or he/she may become an Associate Member.

#### **2.6 Associate Member:**

To become an Associate Member, one must be a current member in good standing of the Club and pay Associate Member dues. An Associate Member shall be entitled to all rights and privileges of a primary member, except the right to hold an elected or appointed position, the right to vote, and the right to compete for NCCC points. Upon purchase of another Corvette, full membership will be restored. Should Associate Membership lapse, it cannot be renewed. The Associate Member is subject to all other provisions of these By-Laws.

#### **2.7 Transfer of Membership:**

If a current NCCC member wishes to transfer his/her membership to the Club, the attendance requirements will be waived. The prospective member may petition for Club membership by personal appearance at a Club meeting or by letter. A majority vote of the members present at the meeting in which the transfer is requested is required to attain Club membership.

### **3.0 DUES**

New member and renewal dues are outlined in the Standing Rules, Policies & Procedures. Renewal dues shall be payable in advance no earlier than the September membership meeting and no later than the November membership meeting. All members who have not paid yearly dues for the succeeding year by the ending date shall pay new member dues. Individuals who have not paid dues by December 31 will be dropped from the membership roll.

### **4.0 RESIGNATION**

Any member may resign by submitting a letter of resignation to the Secretary. Member's resignation is effective upon receipt. Resignations from the Club will not relieve the member from any indebtedness to the Club. Member will forfeit any dues paid for the current year.

## **ARTICLE III**

### **1.0 ANNUAL MEETING**

The annual meeting of the members is held the first Friday in December of each year for election of officers. Reports of officers and committees and other business may be presented at that meeting.

### **2.0 MONTHLY MEMBERSHIP MEETING**

Regular monthly meetings will be held on the first Friday of each month at 7:30 p.m. In the event of a conflict between the regular monthly meeting and any other event or activity, the date and/or location of the regular monthly meeting may be changed by a majority of the membership present at any other scheduled monthly membership meeting prior to the month of the change, except in the case of an emergency.

Emergencies may arise due to issues such as the Club's meeting facility being unavailable, and/or unavailability of a majority of the Elected Officers. Within 48 hours prior to the meeting, the President or designee can determine if the meeting needs to be rescheduled. Members would be notified by email, those without email would be contacted by the Phone Committee and the change would be posted on the Club's website within 48 hours.

### **3.0 BOARD MEETINGS**

Board meetings are scheduled on a monthly basis approximately two (2) weeks before the next monthly membership meeting at a date, time, and location to be determined by the Elected Officers. Board meetings require a quorum, being two-thirds (2/3rds) of the Elected Officers. Board meetings are open to all members but only Elected Officers may cast votes. Board meeting date/time changes will follow the same conditions as defined in Article III, Section 2.0.

### **4.0 SPECIAL MEETINGS**

In addition to any provisions of these By-Laws, special meetings of the members of the Club may be called by the President or by a majority of the Elected Officers. No business shall be considered at a special meeting except that stated in the call to the meeting.

A conference call, to include a minimum of two-thirds (2/3rds) of the Elected Officers with voting by roll call, may be utilized by the Board for a special meeting.

### **5.0 COMMITTEE MEETINGS**

The committee chairperson will determine the frequency and location of committee meetings.

## **ARTICLE IV**

### **1.0 PROCEDURES**

The latest edition of Robert's Rules of Order Newly Revised shall be the parliamentary authority of all matters of procedure not specifically covered by the By-Laws of the Club.

### **2.0 PROBATION**

Any member may be put on probation by the Elected Officers for infractions of the Club By-laws detrimental to the Club, or by any actions determined as "not in the best interests of the Club." However, before such action is taken, the member will be notified in writing and have the opportunity to respond to the Elected Officers regarding the allegations before or at the next scheduled Board Meeting. At this Board Meeting, it will be determined whether to place the offending member on probation. In the event a member is put on probation, written notice will be submitted to the offending member advising him of his/her offence and his/her probation. The probation term is sixty (60) days. During that time, voting privileges will be suspended. After the sixty (60) days the Elected Officers will review all information and vote on membership reinstatement, an additional probation term or expulsion. (See 3.0 EXPULSION.) All action concerning probation will be determined by a majority vote of the Elected Officers.

If the member being put on probation is an Elected Officer, their Elected Officer rights will be terminated for the remainder of their term.

### **3.0 EXPULSION**

Any member may be expelled for infraction of the Club By-laws or other causes as determined to be "not in the best interests of the Club" by the majority of the Elected Officers of the Club. Any member expelled will forfeit dues paid for the current year. However, before such action is taken, the member will be notified in writing and have the opportunity to respond to the Elected Officers, before or at the next scheduled Board Meeting, his/her position on any charge of which they are notified.

### **4.0 BY-LAW CHANGES**

Any By-Law amendment must be presented to the Elected Officers first and then printed in the newsletter prior to being presented to the general membership. All actions regarding amendments to the By-Laws will be governed by a two-thirds (2/3) vote of the membership present at the meeting.

## **ARTICLE V**

### **1.0 ELECTED OFFICERS**

- 1.1 The Elected Officers comprise the Board of Directors of Cowtown Vettes and will include President, Vice President, Secretary, Treasurer, Newsletter Editor, Webmaster, NCCC Governor, four (4) Board Members and Junior Board Member.
- 1.2 No member shall hold more than one elected position concurrently.

### **2.0 QUALIFICATIONS FOR ELECTED OFFICERS**

- 2.1 Qualifications for Elected Officers Other Than President, Board and Junior Board Members:
  - 0.1 Must have been a member for a minimum of nine (9) months prior to the beginning of the term of office
  - 0.2 Must be a member in good standing
  - 0.3 Should have attended a minimum of two (2) Board meetings in the year of election
- 2.2 Qualifications for President:
  - 0.1 Must have been a member of Cowtown for a minimum of (2) years prior to the beginning of the term of office
  - 0.2 Must be a member in good standing
  - 0.3 Should have attended a minimum of six (6) Board meetings in that time period
- 2.3 Qualifications for Board Member:
  - 0.1 Must be a member who has served as an Elected Officer of the Club
  - 0.2 Must be a member in good standing
  - 0.3 Should have attended a minimum of two (2) Board meetings in the year of election

One (1) of the four (4) Board Member positions will be assumed by the Immediate Past President (Reference Sec. 3.0 of this article.)
- 2.4 Qualifications for Junior Board Member:
  - 0.1 Must be a member for at least nine (9) months prior to the beginning of the term of office
  - 0.2 Must be a member in good standing
  - 0.3 Must be a member who has not served as an Elected Officer of the Club
  - 0.4 Should have attended a minimum of two (2) Board meetings in the year of election

If this position cannot be filled with a qualified candidate, it may revert to a one-year Board Member term.

### **3.0 TERMS OF ELECTED OFFICERS**

The President, Vice President, Secretary, Treasurer, Newsletter Editor, Webmaster, NCCC Governor, Junior Board Member and Immediate Past President Board Member will serve one (1) year terms. All other Board Members will serve two (2) year terms on alternating years to maintain experience on the board for consultation. On those occasions when the Immediate Past President is not available to fill a Board Member position, the candidate receiving the greatest number of votes, after the 2 year term Board Member position(s) are filled, will serve a one (1) year term. The term year is hereby defined as being the normal calendar year of January 1 through December 31, and successive terms may be served.

## 4.0 VOTING

All Members, except Associate Members, will have the privilege to cast a separate single vote on any question or motion brought to the membership. Voting will be by either voice, roll call, secret ballot or any type at the discretion of the presiding officer except the election of officers. See 6.0 ELECTION OF OFFICERS for procedure to elect officers. With the exception of amendments to the By-Laws, all votes will be governed by a majority vote. All actions regarding amendments to the By-Laws will be governed by a two-thirds (2/3) vote of the membership present at the meeting.

Proxy voting will not be recognized. Each Officer's vote will be included in the Board Meeting minutes

## 5.0 NOMINATIONS OF ELECTED OFFICERS

Nominations for NCCC Governor will be conducted by open nominations from the floor at the September monthly membership meeting only. Nominations for all other Elected Officers will be by written nomination at the October monthly membership meeting. The Secretary will canvass the nominees and will present a proposed ballot of the qualified candidates to the membership at the November monthly membership meeting, where any additional nominations will be accepted from the floor.

## 6.0 ELECTION OF OFFICERS

- 6.1 The Secretary will present a ballot of qualified candidates to the membership. The election of NCCC Governor will be held at the October monthly membership meeting. The election of all other Elected Officers will be held at the December Annual Membership Meeting.
- 6.2 If only one candidate has been nominated for an office, the President will declare the nominee elected.
- 6.3 When conducting elections of officers, the Secretary will present a ballot of qualified candidates for distribution to all Club members in *The Cowtown Low-Down* and a facsimile on the Club website the month prior to election of officers. The completed ballot must be returned to the Secretary (or a designee as instructed in the ballot) either by mail, electronic mail or in person at the next membership meeting. Only one completed ballot per member will be accepted. The ballot must be received by the Secretary prior to the counting of the votes at the next membership meeting. When a majority vote is not obtained or in case of a tie, a secondary or run-off ballot will be distributed to the members present at the membership meeting at which the votes have been counted. All votes from the membership will be counted by at least two (2) Club members, who are not on the ballot. The nominee attaining a majority will be the winner.

## 7.0 RESIGNATION OF ELECTED OFFICERS

In the event any Elected Officer, except the President, should resign or become unable to perform the functions of that office, the President will appoint a member to perform the duties of that office until a special election can be held per 6.0 ELECTION OF OFFICERS. The nominations would be accepted during the first membership meeting following the resignation, with the Membership voting (via secret ballot) to take place the membership meeting after that, unless it is un-contested (single nomination). The nominee with a majority vote will then complete the term of office left open by the resignation.

In the absence, death, resignation, or inability of the President to perform his/her duties, the duties usually pertaining to the office will be performed by the Vice President until an election can be held per 6.0 ELECTION OF OFFICERS. If the Vice President is unable to perform the duties of President, the chain of command will follow the order of leadership as outlined in ARTICLE V, Section 1.0 ELECTED OFFICERS.

## **ARTICLE VI**

### **1.0 DUTIES OF THE PRESIDENT**

The President will preside at all meetings of the members and Elected Officers performing the duties pertaining to this office. He/she will act as Chief Executive of the Club and may call special meetings of the members under the provisions of ARTICLE III, Section 4. He/she shall appoint the Chairpersons of the committees, except Social and Newsletter. He/she shall also appoint the committee members of the Audit and the Parliamentarian & By-Laws committees as described in ARTICLE VII. Appointments are subject to ratification by a majority of the Elected Officers.

The President's signature shall also be included on the Club's bank signature card in order that he/she may sign contracts, checks, drafts, notes, or other orders of payment in the absence of the Treasurer. Bank statements shall be made available to the President for review prior to delivery to the Treasurer. In the temporary absence of the Vice President, Secretary, Treasurer, Newsletter Editor or NCCC Governor, the President will assume or delegate the responsibility of that office.

The President will prepare and submit an article for the monthly newsletter.

### **2.0 DUTIES OF THE VICE PRESIDENT**

In the absence, death, resignation, or inability of the President to perform his/her duties, the duties usually pertaining to the office will be performed by the Vice President until such time as a new President is elected. The Vice President will serve as Chairman of the Social Committee. The Vice President is responsible for disbursement of the ballots and purchasing of awards for Outstanding Male and Female member of the Club for that year. The Immediate Past President or member designated by the President shall accept and count all Outstanding Male and Female member ballots.

The Vice President will prepare and submit an article for the monthly newsletter.

### **3.0 DUTIES OF THE SECRETARY**

The Secretary will attend all meetings of the members and the Elected Officers, record all minutes and notes in a book kept for this purpose, and prepare the minutes to be published in the newsletter. The Secretary shall retain tapes from all Club meetings for a minimum of two (2) years. The Secretary will give all notices of meetings of the members and will provide ballots for all officer elections. Per 6.3 of ELECTION OF OFFICERS, at the October membership meeting, the Secretary will provide a preliminary ballot to be used by the members to nominate Elected Officers for the following year. Upon the return of the preliminary ballots, the Secretary will canvass the nominees for acceptance prior to presenting the ballot to the members at the November membership meeting. After additional nominations have been taken from the floor at the November membership meeting, Secretary will prepare the Official Ballot for distribution in *The Cowtown Low-Down* and a facsimile on the Club website. The Secretary will be responsible for ordering flowers in the case of illness or death. The Secretary will perform all other duties pertaining to this office.

In the absence of the Secretary, the presiding officer will appoint a Secretary Pro Tempore to record the minutes of the meeting.

### **4.0 DUTIES OF THE TREASURER**

The Treasurer, subject to conditions and restrictions made by the Elected Officers, will have custody of all money, non-monetary compensation and credits, debts, and obligations belonging to the Club. He/she will receive all Club money and deposit same in the Club bank account and will make all payments of Club debts. All contracts, checks, drafts, notes, or other orders of payment will be signed in the name of the Club by the Treasurer, or the President.

The Treasurer will report the financial status of the Club at the Annual Meeting and monthly membership meetings and, if so requested, at any other meetings of the Elected Officers. No obligation, debt, or other liabilities up to and including \$1,000.00 will be paid by the Treasurer without the prior approval of the Elected Officers. No obligation, debt, or other liabilities exceeding \$1,000.00 will be paid by the Treasurer without the prior approval of the membership.

The Treasurer will prepare and submit a financial report for the monthly newsletter.

## **5.0 DUTIES OF NEWSLETTER EDITOR**

The Newsletter Editor will prepare, on a monthly basis, an attractive, informative newsletter for the Club, with articles on activities and meetings pertaining to the Club and NCCC, as well as any other subject that the Newsletter Editor feels will benefit or be of interest to the Club. The Newsletter Editor, working with the Treasurer, will coordinate all Ads and Ad renewals placed in the newsletter.

The Newsletter Editor will serve as chairman Chairperson of the Newsletter Committee. The Newsletter Editor should submit newsletters for inclusion in the NCCC Newsletter Contest.

## **6.0 DUTIES OF THE WEBMASTER**

The Webmaster shall be responsible for maintaining the Club website as required. It should be attractive and informative on Club, Regional and National news and activities. The maintenance of the Club website shall be performed to maintain it as current and up-to-date as possible. The Webmaster should submit the website for the annual NCCC Club Website Contest.

## **7.0 DUTIES OF THE NCCC GOVERNOR**

The NCCC Governor shall be the Club's representative in all NCCC matters and perform all duties pertaining to this office. The NCCC Governor shall keep the Club informed on all NCCC rules, rule changes, sanction requests, NCCC reports, NCCC points, and other information of general interest.

The NCCC Governor will process all NCCC new member and renewal forms as per the guidelines of the Regional Membership Director.

The NCCC Governor will assure all award purchases for Club competition events as approved by the Elected Officers. The NCCC Governor will be responsible for keeping track of Club members who earn a Club NCCC Travel Patch and will be responsible for the procurement of same. The NCCC Governor will also be responsible for keeping track of the points for NCCC Top Competitor and all NCCC competition awards and will present these awards at an Awards Banquet.

The Governor will prepare and submit an article for the monthly newsletter.

## **8.0 DUTIES OF THE BOARD MEMBERS**

The Board Members and Junior Board Member will function in an advisory capacity to assist the other Elected Officers in performing their duties. Board Members' past experience as Elected Officers will be drawn upon to provide direction to the Club.

## **ARTICLE VII**

### **1.0 APPOINTMENT OF COMMITTEES**

The President has the authority to appoint such committees as he/she finds necessary and will outline the duties and responsibilities of these committees.

### **2.0 THE STANDING COMMITTEES OF THE CLUB ARE:**

Car Show	National Corvette Museum Ambassador
Charities	NCCC Events
Competition	Newsletter
Cowtown Cruiser Program	Open Road Racing
Historian	Social
Logo Merchandise	Sponsor
Membership/Welcome	Texas Motor Speedway Coordinator
Mid-America	
Audit	Parliamentarian & By-Laws

There may be such other committees as designated by the President and the Elected Officers. All committees shall serve for the current year or for a specific term as may be designated by the President and the Elected Officers.

### **3.0 DUTIES OF COMMITTEES**

The Chairperson of these committees shall be responsible for appointment of their committee members and the scheduling of meetings per ARTICLE III, 5.0 COMMITTEE MEETINGS. The Chairperson shall present a report whenever requested by the President. All reports on actions taken by a committee must be approved by a majority of the entire committee.

#### **3.1 CAR SHOW**

This committee, in coordination with the Vice President, shall perform the duties to plan and coordinate all aspects of the Club's Annual Car Show. This includes, but is not limited to, preparing an accurate budget in a timely manner for consideration by the Elected Officers and approval of the membership. Committee responsibilities shall include providing displays at car shows that relate current Club information for prospective new members and the coordination of exhibitions that the Club sponsor asks the Club to participate in.

This committee shall track the annual Club car show points, as well as acquire and present the annual Car Show awards as outlined in the Standing Rules, Policies & Procedures, Section 11. This committee shall provide updates for the newsletter and Club website.

#### **3.2 CHARITIES**

This committee shall be responsible for coordinating all charity activities, including the 50/50 Raffles, within the Club. This committee shall also be responsible for determining the recipient of the Charity Award presented at an Awards Banquet. The chairman of this committee is the Charities Coordinator. At the beginning of each calendar year, the committee will consolidate charity suggestions from the membership, present the listing and arrive at a proposed list for that calendar year. Once the list has been developed, the list and a proposed budget will be presented to the Elected Officers for discussion and approval prior to presentation to the membership for their approval of the annual charity program.

### 3.3 COMPETITION

This committee shall help to promote all Club competition programs, assisting and guiding the various other Chairpersons as needed. The "Other Competition" webpage is available for the Chairperson to assist in promotion of events. The Chairperson should plan and coordinate a practice autocross (non-sanctioned) early in the calendar year to enable competitors and new members an opportunity to prepare for the competition season.

### 3.4 COWTOWN CRUISER

This committee, also known as CCP, was designed to promote cruising in Corvettes with Club members. This is a non-NCCC function. It does have a points system detailed in the Standing Rules, Policies and Procedures. The Chairperson is responsible for the tracking of the annual cruiser points along with acquisition and presentation of annual awards.

### 3.5 HISTORIAN

The Historian shall be responsible for obtaining pictures and articles pertaining to Club activities and shall complete a Club Scrapbook that can be displayed at Club events. The Historian shall also be responsible for obtaining extra copies of the Club Newsletter to be kept on file.

### 3.6 LOGO MERCHANDISE

This committee shall be responsible for obtaining and marketing Club merchandise for the members.

### 3.7 MEMBERSHIP/WELCOME

This committee shall provide Club information to prospective members and welcome them as guests to the Club at monthly membership meetings. This committee shall maintain membership name badges, receive all applications for membership in the Club, and be responsible for furnishing new members with Club By-Laws, Club history, and member packet. This committee shall keep an accurate record of each member's attendance at monthly membership meetings and social events. It shall be the duty of this committee to advise the Elected Officers and other committees of changes in the membership roster along with visitor information.

This committee is responsible for determining eligibility, accurate record keeping and purchasing awards for the 100%er and the Rookie of the Year, as outlined in Standing Rules, Policies & Procedures, numbers 6 & 7). A list of members eligible for the Rookie of the Year Award will be printed in the December newsletter.

This committee will prepare and submit an article for the monthly newsletter that includes new members' birthdays and anniversaries, as well as the names of visitors attending the monthly membership meetings.

### 3.8 MID-AMERICA

This Chairperson shall be the contact between Mid-America, a Corvette parts and accessories supplier, and the Club. He/she shall collect and organize orders and money from members to place one large order that meets the criteria outlined by Mid-America. After receiving the shipment, he/she shall coordinate the distribution of the products and follow up with any returns the members should have. Mid-America is responsible for all products, shipping and warranties and the Club assumes no financial responsibility involved in any such transaction.

### 3.9 NATIONAL CORVETTE MUSEUM AMBASSADOR

The NCM Ambassador shall be responsible for providing the Club with information about the National Corvette Museum.

### 3.10 NCCC EVENTS

This committee, in cooperation with the NCCC Governor, shall perform the duties to plan and coordinate all aspects of the Club's NCCC Events. This includes, but is not limited to, preparing an accurate budget in a timely manner for consideration by the Elected Officers and approval of the membership. If additional practice autocrosses or other events to prepare for the Club's events are needed, they will be planned and coordinated by this committee.

### 3.11 NEWSLETTER

This committee shall be responsible for the preparation and distribution of the Club's monthly newsletter. The Chairperson is the Newsletter Editor as described in ARTICLE VI, Section 5.0 DUTIES OF THE NEWSLETTER EDITOR.

### 3.12 OPEN ROAD RACING

This committee, also known as ORR, was designed to promote Open Road Racing in Corvettes with Club members. The Chairperson is responsible for the tracking of the annual ORR points along with acquisition and presentation of annual awards.

### 3.13 SOCIAL

This committee shall be responsible for coordinating at least, but not limited to, one (1) 100%er social event per month from February thru November. Additionally, this committee shall coordinate an Awards Banquet and other special social events. The chairperson of this committee is the Vice President as described in ARTICLE VI, Section 2.0 DUTIES OF THE VICE PRESIDENT.

### 3.14 SPONSOR

This chairperson shall be the contact between our Sponsor(s) and the Club. He/she will develop a working relationship that benefits both parties by getting feedback from members and the Sponsor's contact person. He/she will promote mutual benefits, negotiate all dealings, handle correspondence, be present at all meetings with the Sponsor, and keep the contact person informed of Club meetings and events.

### 3.15 TEXAS MOTOR SPEEDWAY COORDINATOR

This committee shall be the Club's liaison with the Texas Motor Speedway and will assist in coordinating Club activities at and for the Texas Motor Speedway. This includes the promotion of club members to work the TMS races, verification of the TMS track credit statement held by the Treasurer, as well as scheduling the Club's event.

### 3.16 AUDIT

This committee, comprised of at least two (2) Club members, will audit all income and expenses of the Club and provide an annual report to the Elected Officers.

### 3.17 PARLIAMENTARIAN & BY-LAWS

In addition to acting in an advisory capacity to the President regarding the proper conduct of any meeting, the Parliamentarian will be the Chairperson of the By-Laws Committee. This committee, comprised of a minimum of three (3) Club members and not more than five (5), will meet, as necessary, review and submit By-Laws changes as outlined in ARTICLE IV, Section 4.0 BY-LAW CHANGES.

## **ARTICLE VIII**

### **1.0 FISCAL YEAR**

The Fiscal Year of the Club, for all accounting purposes, shall be from January 1 through December 31.

## **ARTICLE IX**

### **1.0 PERSONAL LIABILITY**

All persons or corporations extending credit to, contracting with, or having claim against the Club or the Elected Officers will look only to the funds and property of the Club for payment of any such contractor claim or for payment of any debt, damage, judgement or decree or any other money that may otherwise become due or payable to them from the Club or the Elected Officers; so that neither the members of the Club nor the Elected Officers, present or future, will be liable personally therefore.

## COWTOWN VETTES

### STANDING RULES, POLICIES, & PROCEDURES

1. New member dues shall be \$52.00 for primary members and \$72.00 for primary and spouse/companion members. Renewal dues shall be \$42.00 for primary members and \$62.00 for primary and spouse/companion members. Dependent membership dues shall be \$10.00. Associate member dues shall be \$42.00 per person.
2. A 100%er AWARD is presented annually to each couple or single who attends at least 11 of 12 monthly membership meetings and a Club event at least 9 of 10 months, February through November. The Club event to be considered for this award each month will be announced and designated each month in the Club Newsletter. Attendance at a concurrent NCCC event or Corvette related event pre-designated by the Elected Officers will be accepted in lieu of this requirement. In all cases, the eligible Club event(s) will be designated in the newsletter with an asterisk (\*). For couples, this can be a joint venture and credit is given if just one attends the meeting or event. This award is presented at an Awards Banquet.
3. A Club NCCC TRAVEL PATCH is presented annually to each member who attends eight (8) non-CTV NCCC weekends or 65% of the total number of non-CTV NCCC weekends that occur. A Weekend counts as one (1) event for each club hosting the weekend, regardless of the number of events. Participation is not required. NCCC Convention is counted as two (2) events for the purposes of this award. The award\*\* is given to an individual member and is presented at an Awards Banquet. The car depicted on the Club NCCC Travel Patch honors the Top NCCC Competitor for that event year.
4. The TOP NCCC COMPETITOR AWARD is presented annually to the member with the highest number of NCCC points. The award is a traveling award passed on to each recipient, and is presented at an Awards Banquet. A permanent Award\*\* is presented to the previous years' winner.
5. NCCC COMPETITION AWARDS\*\* in the categories of CONCOURS, FUNKHANA, RALLYE, DRAGS, and SPEED EVENTS is presented annually to the male and female in the Club who have accrued the highest number of NCCC points in each category. All types of Drag events, including Matching-Time Drags, are counted in the DRAGS category. All Other Speed Events as noted in the NCCC Competition Rulebook are counted in the SPEED EVENTS category. These awards are presented at an Awards Banquet.
6. AN OUTSTANDING MALE/OUTSTANDING FEMALE Member award\*\* is presented annually to the male and female that are considered to have helped the Club and been very active during that year. It is not a popularity contest. Balloting for this award is done three times a year: at the April, August, and December monthly membership meetings. Votes are taken by secret ballot. The awards are presented at an Awards Banquet. These members will be refunded their Primary Club membership dues for the following year.
7. COWTOWN ROOKIE OF THE YEAR AWARD (ROY)\* \* will be presented annually to the Rookie member who accumulates the highest number of points according to the schedule below. A Rookie is defined as a new member to the Club who has not previously been a member of the Club. Rookies accumulate points the calendar year following the year that they joined the Club. All records are maintained and the determination of the Rookie of the Year is made by the Membership Committee who will select and present the award at an Awards Banquet.

Participation - Points will be accumulated January 1 through the December monthly membership meeting.

#### Point System -

30 points:	1. NCCC Chairperson or Co-Chairperson. 2. Club Committee Chairperson 3. NCCC Convention Attendance (entire time) – for those held outside the Southwest Region
25 points:	1. Club Chairperson of a social event (e.g. car show, cruise, theme party, etc.)
20 points:	1. Chairperson or Co-

Chairperson for an NCCC-sanctioned or non-sanctioned event. Being the Annual Car Show Chairperson, providing you are the Car Show Chairperson or they wish to delegate this position.

10 points: 

1. Sponsor a new member
2. Worker at Club NCCC event or any other club regional event
3. Member of a Club Committee

5 points: 

1. Attendance at monthly membership meetings
2. Attendance at monthly social (per Club By-Laws, only one will count)
3. Attendance at any NCCC competitive event
  - Not in an entrant capacity (maximum five (5) points per day)
  - Those working the event earn NCCC Worker points.
  - Attendance at any out-of-town car show or road racing event
  - Not in a worker or entrant capacity (maximum five (5) points per day)

All NCCC points earned at NCCC-sanctioned events.

For ROY members who opt to participate in car shows or road racing functions (alone or in addition to NCCC events), they will be able to obtain points toward ROY as follows:

The combined quantity of “equal events” must match that of the NCCC events for that given year. The definition for “equal events” takes into account travel distance, time away from home, number of nights away, entry fees, etc., as best as they can be made equal. Confirmation of all of the event entries and results must be provided for entry/point validation – the NCCC event results/regional standings provide them for the NCCC events.

The “equal event” calendar is based off the number of NCCC Corvette clubs and events that are held each year, which may vary. There are 18 SW Region NCCC clubs, thus seven (7) sanctions per club. There could be 128 events per NCCC year.

Points System for creating “equal events”:

NCCC Event				Car Show Event Points	ORR Event Points
Place	Points	Event s	Total Pts		
1	9	7	63	60	150
2	7	7	49	50	125
3	6	7	42	45	100
4	5	7	35	35	80
5	4	7	28	30	70
6	3	7	21	20	60
7	2	7	14	15	50
Adders (per show)					
Event FTD	1	7	7		
Best Paint				7	
Best Engine				7	
Best Interior				7	
OAFTD	1	7	7		
ORR OAFTD				7	14
People's Choice				7	
Useful definitions: FTD is Fastest Time of the Day, OAFTD is Over All Fastest Time of the Day & ORR is Open Road Race.					

8. The CHARITY AWARD\*\* is presented annually by the Charities Chairperson to the member determined to have made a significant contribution to the charity efforts of the Club during the year. The Charities Chairperson is responsible for the purchase and presentation of the award at an Awards Banquet.
9. The NCCC Governor may, at his/her discretion, present a Governor's Award\*\* at an Awards Banquet.
10. The President may, at his/her discretion, present a President's Award\*\* at an Awards Banquet.
11. Car Show awards\*\* - Awards are presented annually for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place Car Shows signifying that they are the top three (3) competitors for that given award year.

1<sup>st</sup> Place = Member with the highest number of validated points  
2<sup>nd</sup> Place = Member with the second highest number of validated points  
3<sup>rd</sup> Place = Member with the third highest number of validated points

12. Open Road Racing awards\*\* - Awards are presented annually for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place Open Road Racer signifying that they are the top three (3) competitors for that given award year.

1<sup>st</sup> Place = Member with the highest number of validated points  
2<sup>nd</sup> Place = Member with the second highest number of validated points  
3<sup>rd</sup> Place = Member with the third highest number of validated points

13. Cowtown Cruiser awards\*\* - There are two types of awards presented annually for the Cruiser Program, a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place Cruiser, which is a unique trophy signifying that they are the top three (3) competitors for that given award year. In addition, they also receive the Gold Level Cruiser patch for that given year. Members who reach one of the three (3) levels of Cruiser points will receive a patch for that given year. Patch Levels are:

1<sup>st</sup> Place = Member(s) with the highest number of validated points  
2<sup>nd</sup> Place = Member(s) with the second highest number of validated points  
3<sup>rd</sup> Place = Member(s) with the third highest number of validated points  
Gold = 75 points  
Silver = 50 points  
Bronze = 35 points

14. A 50/50 Raffle shall be conducted during monthly membership meetings and at any other club function as deemed appropriate by the Charities Committee and approved by the Elected Officers. The 50/50 Raffle will be coordinated by the Charities Committee. Proceeds from each 50/50 Raffle will be distributed as follows: 50% will be given to the winner; 50% will be placed in the Club's general fund, will be held separate from any other Club funds and will be designated solely for Club Charities. Charity money shall not be utilized for any other Club activities unless voted on by the Club Membership. Monies generated by the Charities Committee shall not be limited to 50/50 raffles.
15. In the event of hospitalization for surgery or illness, flowers will be sent only to the Club member, Spouse/Companion, or child of the member. In case of a death of a Club member, Spouse/Companion, child, or Club member's parents, flowers will be sent. A memorial donation may be substituted for flowers.

\*\* A budget of all proposed awards shall be presented on or before the November Board meeting for approval prior to the purchase of any awards.